

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान, सेक्टर-26, चंडीगढ़

NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND
RESEARCH, SECTOR 26, CHANDIGARH

(सम विश्वविद्यालय, विशिष्ट श्रेणी | Deemed to be University, Distinct Category)

(शिक्षा मंत्रालय, भारत सरकार | Ministry of Education, Govt. of India)

**MINUTES OF THE 1st MEETING OF
THE EXECUTIVE COUNCIL HELD ON 09.03.2026 AT 11:30 AM
[Through Hybrid Mode]**

Venue: NITTTR, Chandigarh

The following were present:

1.	Prof. (Dr.) Bhola Ram Gurjar Director, NITTTR Chandigarh Sector – 26, Chandigarh - 160019	Chairperson
2.	Sh. Sanjog Kapoor, IRS Joint Secretary and Financial Adviser Represented by Shri Udaya Kiran KV Under Secretary (IFD) Department of Higher Education Ministry of Education, Govt. of India C-Wing, Shastri Bhawan New Delhi - 110001	Member
3.	Dr. More Ramulu Adviser – I, Regulation Bureau All India Council for Technical Education Nelson Mandela Marg, Vasant Kunj, New Delhi – 110 070	Member
4.	Prof. (Dr.) Lini Mathew Dean (School of Engineering & Sciences) NITTTR, Chandigarh Sector- 26, Chandigarh - 160019	Member
5.	Prof. (Dr.) Niraj Bala Dean (School of Education, Management & Technology) NITTTR, Chandigarh Sector- 26, Chandigarh - 160019	Member
6.	Prof. Poonam Syal Professor Electrical Engineering Department NITTTR, Sector 26, Chandigarh	Member



7.	Dr. Suresh Kumar Gupta Associate Professor Curriculum Development Centre NITTTR, Chandigarh Sector – 26, Chandigarh - 160019	Member
8.	Dr. Amandeep Kaur Assistant Professor Education and Educational Management Department NITTTR, Chandigarh Sector – 26, Chandigarh - 160019	Member
9.	Prof. (Dr.) C. Rama Krishna Dean (Administration & Finance) NITTTR, Chandigarh Sector – 26, Chandigarh – 160019	Ex-Officio Non-Member Secretary

LEAVE OF ABSENCE, IF ANY:

The following could not attend the meeting and was granted leave of absence:

1.	Sh. Mrutyunjay Behra, IES Economic Advosir (HE) Department of Higher Education Ministry of Education Government of India Shastri Bhawan, New Delhi - 110001	Member
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ITEM NO. E.1.0: WELCOMING THE CHAIRPERSON AND MEMBERS

At the outset, Prof. (Dr.) C. Rama Krishna, Dean (Administration & Finance), NITTTR Chandigarh (Deemed to be University under Distinct Category) extended a hearty and warm welcome to Prof. (Dr.) Bhola Ram Gurjar, Hon'ble Chairperson and the esteemed Members of the Executive Council, NITTTR Chandigarh (Deemed to be University under Distinct Category) and expressed his gratitude to them for sparing their valuable time and making themselves available for the meeting. He then requested the Hon'ble Chairperson, Prof. (Dr.) Bhola Ram Gurjar to chair the meeting of the Executive Council and deliver opening remarks. The Hon'ble Chairperson after welcoming the members and opening remarks, invited the Dean (Administration & Finance) to initiate the agenda item-wise.

The following agenda items were considered, deliberated and decisions were taken as listed below:

PREVIOUS MEETINGS

ITEM NO. E.1.1 TO CONFIRM THE MINUTES OF THE 71st MEETING OF THE BOARD OF GOVERNORS OF NITTTR CHANDIGARH HELD ON 20.12.2025 THROUGH CIRCULATION

As no comments were received from any of the esteemed members, so the minutes of the 71st meeting of the Board of Governors held on 20.12.2025, circulated to the esteemed members of the Board of Governors were recorded as confirmed.

[ACTION: DEAN-A&F]



ITEM NO. E.1.2: ACTION TAKEN REPORT ON PREVIOUS DECISIONS

B.71.5.3 TO CONSIDER THE POLICY FOR ENGAGEMENT OF RETIRED FACULTY/SENIOR OFFICIALS/GROUP 'A' PERSONNEL AT NITTTR, CHANDIGARH

Noted. Further, it was clarified that the date mentioned in the agenda may be read as 28.01.2026 instead of 28.01.226.

[ACTION: DEAN-A&F]

B.71.5.4 TO CONSIDER THE POLICY TO INVITE EMINENT AND DISTINGUISHED PERSONAGES FOR POPULAR LECTURES, SPECIAL SEMINARS, WORKSHOPS, WEBINARS ETC.

Noted.

[ACTION: DEAN-A&F]

B.71.5.5 TO CONSIDER THE PRESENT MEETING AS THE LAST MEETING OF THE BOARD OF GOVERNORS, NITTTR CHANDIGARH

Noted.

[ACTION: DEAN-A&F]

ITEM NO. E.1.3: ITEMS FOR REPORTING

ITEM NO. E.1.3.1 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

(1) Filling up of backlog vacancies of SC/STs and OBCs

Noted.

(2) Annual Report and Audited Accounts

Noted.

(3) Comments in respect of outstanding Audit Paras

Noted.

(4) Progress of Plan and Non-Plan Expenditure Revenue and Capital Expenditure

The progress of capital and revenue expenditure till 10.02.2026 was presented and approved.

(5) Pending vigilance matters and enquiry report thereto

Noted.

(6) Redressal of public grievances

Noted.

(7) Status of achievement of different targets provided in Result Framework Document

The esteemed members expressed their satisfaction and appreciated the initiatives and achievements of the Institute.

(8) Expenditure made in both Capital and Revenue Heads

The expenditure made in both capital and revenue heads till 10.02.2026 was presented to Hon'ble Members. The same was approved.

(9) Release of Capital and Revenue fund from the Ministry against the allocation.

Noted.

(10) Status of filling up of vacant posts since last Board Meeting

The esteemed members appreciated the initiatives taken by the Institute. Further, it was clarified that the Institute published the 20 Nos. of posts vide Advt. No. 254/2025 to 262/2025.

Vide Item No. B.71.3.1 (10) in the 71st Meeting of the Board of Governors held on 20.12.2025 it was duly reported to the esteemed members that due to the technical resignation of Sh. Manik Kumar (Stenographer Grade-II), one (01) more post under General Category (UR) of Stenographer Grade-II was added to the Advt. No. 257/2025.

Further, due to retirement of Ms. Laxmi Devi, Multi-Tasking Staff (MTS) on attaining the age of superannuation, one (01) more post under General Category (UR) of MTS was added to the Advt. No.259/2025.

Hence, the total number of updated vacant posts to be filled is 22.

[ACTION: DEAN-A&F]



ITEM NO. E.1.3.2

TO REPORT REGARDING JOINING/RESGINATION OF THE RECRUITED STAFF

Noted.

[ACTION: DEAN-A&F]

ITEM NO. E.1.3.3

TO REPORT THE APPOINTMENT OF HEADS BY ROTATION AMONG THE PROFESSORS AND ASSOCIATE PROFESSORS IN THE DEPARTMENTS OF THE INSTITUTE

Noted.

[ACTION: DEAN-A&F]

ITEM NO. E.1.3.4

TO REPORT THE CONSTITUTION OF THE FINANCE COMMITTEE AS PER THE MoA OF NITTTR, CHANDIGARH (DEEMED TO BE UNIVERSITY-DISTINCT CATEGORY)

Noted.

[ACTION: DEAN-A&F]

ITEM NO. E.1.3.5

TO REPORT THE CONSTITUTION OF THE EXECUTIVE COUNCIL AS PER THE MoA OF NITTTR, CHANDIGARH (DEEMED TO BE UNIVERSITY- DISTINCT CATEGORY)

Noted.

[ACTION: DEAN-A&F]

ITEM NO. E.1.3.6

TO REPORT THE NO OBJECTION CERTIFICATE (NOC) ISSUED IN FAVOUR OF THE FACULTY MEMBER(S)

Noted.

[ACTION: DEAN-A&F]

ITEM NO. E.1.3.7

TO REPORT THE MINUTES OF THE 32nd ACADEMIC COUNCIL MEETING

Noted.

[ACTION: DEAN-A&F]

ITEM NO. E.1.4: ITEMS FOR RATIFICATION

ITEM NO. E.1.4.1 **ISSUANCE OF NO OBJECTION CERTIFICATE TO MS. RITU, MTS FOR APPEARING IN SERVICE SELECTION BOARD (SSB) INTERVIEW FOR JOINING THE TERRITORIAL ARMY**

Ratified.

[ACTION: DEAN-A&F]

ITEM NO. E.1.5: ITEMS FOR CONSIDERATION & APPROVAL

ITEM NO. E.1.5.1 **APPROVAL OF THE MINUTES OF 1st FINANCE COMMITTEE MEETING HELD ON 09.03.2026**

The minutes of the 1st meeting of Finance Committee held on 09.03.2026 will be circulated to all esteemed Members for approval through circulation.

[ACTION: DEAN-A&F]

ITEM NO. E. 1.5.2 **TO CONSIDER AND APPROVE THE CONSTITUTION OF SELECTION COMMITTEE FOR DIRECT APPOINTMENT AS WELL AS FOR PROMOTION/SELECTION UNDER THE CAREER ADVANCEMENT SCHEME (CAS) FOR THE FACULTY MEMBERS AND DIRECT APPOINTMENT OF GROUP-A NON-TEACHING STAFF AND OTHER ACADEMIC STAFF (LEVEL 10 AND ABOVE, 7th CPC)**

After detailed discussions and deliberations, the Hon'ble Members of Executive Council approved the constitution of Selection Committee for direct appointment as well as for the promotion/selection under the CAS for the faculty members and direct appointment of Group-A non-teaching staff and other academic staff (Level-10 and above, 7th CPC).

The approved Selection Committee Composition in line with AICTE Regulations is as under :-

1. The Vice-Chancellor (i.e. currently the Director) to be the Chairperson of the Selection Committee.
2. Three Experts in the concerned subject nominated by the Vice Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.
3. Dean of the concerned School.



4. Head of the Department/Centre. In case where Head of the Department/Centre is not a Professor, then a Senior Professor of the Concerned Department/Institute nominated by the Vice-Chancellor.
5. An Academician nominated by the Chancellor, wherever applicable.
6. An Academician representing SC/ST/OBC/Minority/ Women /Differently-abled categories to be nominated by the Vice Chancellor, if any of the candidates representing these categories is the applicant and if any of the above members of the selection committee does not belong to that category.

[ACTION: DEAN-A&F]

ITEM NO. E.1.5.3

TO NOMINATE THE MEMBERS OF THE FINANCE COMMITTEE, NITTTR CHANDIGARH (DEEMED TO BE UNIVERSITY UNDER DISTINCT CATEGORY)

The Dean (Administration & Finance) of the Institute informed the esteemed members that as per the Clause 21(v) of the amended and adopted MoA, the composition of the Finance Committee, NITTTR Chandigarh (Deemed to be University under Distinct Category) shall consists of three (03) nominees of the Executive Council (EC), out of whom at least one shall be a member of the EC.

The matter was discussed at length. After detailed deliberation on the matter and in accordance with the amended and adopted Memorandum of Association (MoA) of NITTTR, Chandigarh, the esteemed members of the Executive Council nominated the following as a member of the Finance Committee, NITTTR Chandigarh (Deemed to be University under Distinct Category):-

1. Dr. Poonam Syal, Professor, Electrical Engineering Department, NITTTR, Chandigarh (Member of the EC, nominated as a member for the FC)
2. Dr. Rajesh K. Bhatia, Professor, Department of Computer Science and Engineering, Punjab Engineering College, Deemed to be University, Chandigarh.
3. Dr. Dharinder Tayal, Director, RH Mechatronics P Ltd, Panchkula.

[ACTION: DEAN-A&F]



ITEM NO. E.1.5.4 TO CONSIDER AND APPROVE POWERS & DUTIES OF THE VICE-CHANCELLOR, NITTTR CHANDIGARH (DEEMED TO BE UNIVERSITY, UNDER DISTINCT CATEGORY) FOR APPOINTING NON-TEACHING STAFF BELOW PAY LEVEL 10 i.e. UPTO PAY LEVEL 9 (GROUP B & C), 7th CPC

After detailed deliberations, the esteemed members of the Executive Council approved the powers and duties of the Vice-Chancellor, NITTTR Chandigarh (Deemed to be University under Distinct Category) for appointing non-teaching staff below pay level 10 i.e. upto pay level 9 (Group- B & C), 7th CPC. Further, it was resolved that the Vice-Chancellor (i.e. currently the Director) of the Institute (Deemed to be University under Distinct Category) shall be the Appointing Authority for non-teaching staff below Pay Level-10 i.e. upto Pay Level 9 (Group B & C), 7th CPC.

[ACTION: DEAN-A&F]

ITEM NO. E.1.5.5 TO CONSIDER AND APPROVE THE POLICY FOR OUTSTANDING EMPLOYEE AWARDS (NON-TEACHING EMPLOYEES)

After detailed deliberations and discussions on the matter, the esteemed members of the Executive Council approved the Policy for Outstanding Employee Awards (non-teaching employees).

[ACTION: DEAN-A&F]

ITEM NO. E.1.5.6 TO CONSIDER AND APPROVE THE POLICY FOR ANNUAL FACULTY PERFORMANCE AWARDS

After detailed discussions, the esteemed members of the Executive Council approved the Policy for Annual Faculty Performance Awards.

[ACTION: DEAN-A&F]

ITEM NO. E.1.6

ANY OTHER ITEM(S) WITH THE PERMISSION OF THE CHAIR

No other item was discussed during the meeting.

The meeting concluded with gratitude expressed to the Chairperson and the esteemed members for their active participation, deliberations, suggestions and recommendations.



(PROF. (DR.) C. RAMA KRISHNA)
Non-Member Secretary



(PROF. (DR.) BHOLA RAM GURJAR)
Chairperson